

SWINFEN AND PACKINGTON PARISH COUNCIL

**Ms Jayne Minor
6 Highfield Close
Burntwood
WS7 9AR**

Telephone: 01543 673473

E-Mail: jayneminor@talktalk.net

Web Site: www.swinfenandpackington.org.uk

Our Ref: JM

07 July 2011

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Conference Room 1, Conference Centre, HMP Swinfen on Wednesday 13 July 2011 commencing 7.00 p.m.** at which the business set out below will be transacted.

Yours sincerely

**Jayne Minor (Ms)
Parish Clerk**

AGENDA

**Members are requested to arrive 10 minutes prior to the meeting to sign a Declaration of Acceptance of Office form
(Please note that the Declaration of Acceptance of Office must be signed before a member can take up their office and act on behalf of the Parish Council)**

PUBLIC FORUM

15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

To receive declarations of any personal or prejudicial interest under consideration on the Agenda in accordance with the Parish Town Councils (Model Code of Conduct) Order 2007.

3. MINUTES

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 03 May 2011 (Minute Nos. 1 - 22) (**ENCLOSURE**)

4. CHAIRMAN'S ANNOUNCEMENTS

**5. LOCAL GOVERNMENT ACT 2000 s. 81(1)
THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2007
NOTIFICATION OF FINANCIAL AND OTHER INTERESTS (LGA 1)**

Members are requested to complete the Notification of Financial and Other Interests form (LGA 1) (**CIRCULATED AT THE MEETING**).

**6. CANDIDATE SPENDING RETURN AND DECLARATION FOR PARISH AND
COMMUNITY ELECTIONS IN ENGLAND AND WALES**

Members are requested to complete the Return of Election Expenses and Declaration by Candidate forms for the election dated 21 July 2011 even if their return is nil (**CIRCULATED AT THE MEETING**).

**7. STAFFORDSHIRE PARISH COUNCILS' ASSOCIATION
NEWSLETTER JUNE 2011**

Members are requested to receive and note the Staffordshire Parish Councils' Association Newsletter dated March 2011 (**CIRCULATED AT THE MEETING**).

8. NEIGHBOURHOOD HIGHWAY TEAM - PARISH VISIT 2011/2012

Members are requested to compile a list of works that could be undertaken by the Neighbourhood Highway Team.

Normal tasks include:

- Footway edging off and tidying
- Cutting back brambles/growth
- Cutting back epicormic growth of highway trees
- Removing isolated weeds
- Re-opening drainage grips
- Sign cleaning/adjusting
- Painting tubular post/rail fencing
- Tidying areas

Tasks not included:

- Potholes
- Patching
- Gully emptying
- Road markings
- Any major works

All areas have been programmed for 2 visits up to Christmas 2011 (week commencing 08 August 2011 and 05 December 2011).

9. NEWSLETTER

Further to Minute No. 16 - 12 May 2010 Members are requested to consider approval of the draft newsletter for distribution around the Parish (**ENCLOSURE**).

10. THE HIGH SPEED RAIL PLANS

Members are requested to debate the impact of the High Speed Rail plans and the impact thereon to Swinfen and Packington.

**11. AREA 9 MANAGING AGENT CONTRACTOR (MAC) COMMISSION
A38 TRUNK ROAD A5148/A5206 ROUNDABOUT INTERCHANGE, LICHFIELD
PROPOSED NATIONAL SPEED LIMIT
ROAD SAFETY PROPOSAL: TECHNICAL CONSULTATION**

Members are requested to make comments/observations on the proposed De-Restriction Order to impose the national speed limit on the above junction, a short length of the A38 trunk road to the south of the junction and short lengths of the north and southbound on slips (**FULL DETAILS TOGETHER WITH A PLAN WILL BE CIRCULATED AT THE MEETING**).

12. EXCLUSION OF THE PRESS AND PUBLIC

The Chairman will move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

13. PARISH CLERK'S SALARY

Members are requested to approve the payment of the Parish Clerk's June and July 2011 salary. (**PINK ENCLOSURE**)

14. DATE AND TIME FOR NEXT PARISH COUNCIL MEETING

Further to Minute No. 92 - 17 November 2010, with effect from May 2011 Parish Council meetings will be held in the Conference Room 1, Conference Centre, HMP Swinfen.